

Sentencing Guidelines Cover Sheet

Complete this form **ONLY** for applicable felonies sentenced on or after **July 1, 2008**.

◆ OFFENDER

First:

 Middle:

Last:

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 Suffix:

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Date of Birth: / /
Month Day Year

Social Security Number: - -

CCRE:

V	A								
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 PSI Number:

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For Use by Probation Officer

◆ COURT

Judicial Circuit : City/County: FIPS Code:

Judge's Name: _____

Preparer Name: _____ Preparer Title: ☐ Commonwealth's Attorney ☐ Probation Officer

Prosecuting Commonwealth's Attorney: _____ Defense Attorney: _____

◆ CONVICTIONS

Offense	Counts	VCC	Offense Date
Primary Offense:			Month Day Year

Additional Offenses:

				-					-					/			/				
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_____ - _____ - _____

_____ / _____ / _____

Primary Offense Code Section : § _____ Docket Number: _____

◆ METHOD OF ADJUDICATION

☐ Jury Trial → **Sentence Set by Jury:** ☐ Life Sentence
Enter Sentence

☐ Bench Trial ☐ Guilty Plea ☐ Alford Plea/Nolo contendere

◆ SENTENCING GUIDELINES RECOMMENDATIONS

Section B

- ☐ Probation / No Incarceration
- ☐ Incarceration 1 Day to 3 Months
- ☐ Incarceration 1 Day to 6 Months
- ☐ Incarceration 3 to 6 Months
- ☐ Probation / No Incarceration or Incarceration to 6 Months

Mandatory Minimum _____

Section C

- ☐ Life Sentence
- ☐ Incarceration *(Enter Midpoint and Range Below)*

Range Midpoint

Sentence Range

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TO

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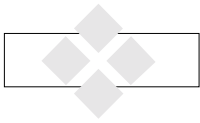
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Years Months Years Months

☐ Recommendation Adjusted for **Mandatory Minimum**

◆ NONVIOLENT RISK ASSESSMENT Section D of Drug, Fraud, and Larceny Worksheets

- ☐ Recommended for Alternative Punishment
 ☐ Not Applicable
☐ NOT Recommended for Alternative Punishment



Final Disposition

Fill in after sentence has been pronounced.

◆ SENTENCE

Total Time Imposed Before Suspension ☐ Life Sentence +

Years	Months	Days
<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Time to Serve (effective) ☐ Life Sentence +

Years	Months	Days
<input type="text"/>	<input type="text"/>	<input type="text"/>

☐ Sentenced to Time Served

Post Release Term §18.2 -10

Years	Months	Days
<input type="text"/>	<input type="text"/>	<input type="text"/>

Post Release Supervision Period §19.2 - 295.2 (A)

Years	Months	Days
<input type="text"/>	<input type="text"/>	<input type="text"/>

Probation Period (Supervised) §19.2 - 303 ☐ Indefinite

Years	Months	Days
<input type="text"/>	<input type="text"/>	<input type="text"/>

Check all that apply

☐ Incarceration Sentence to Run Concurrently With Another Sentencing Event

☐ Written Plea Agreement Accepted ☐ Oral Sentence Recommendation Accepted

☐ Restitution \$, , .

☐ Fine \$, , .

Other Sentencing Programs (Check all that apply)

☐ Day Reporting

☐ Community-Based Program _____
Specify type or name of program

☐ Diversion Center Incarceration

☐ Detention Center Incarceration

☐ Electronic Monitoring

☐ Drug Court

☐ Unsupervised Probation

☐ Intensive Probation

☐ §18.2-251

☐ Youthful Offender

☐ Other _____
Specify type or name of program

Office Use Only

<input type="text"/>	<input type="text"/>
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◆ REASON FOR DEPARTURE

Must be completed pursuant to §19.2-298.01(B)

Office Use Only					
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

◆ SENTENCING DATE

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>
Month			Day			Year	

Judge's Signature

◆ ATTACH COURT ORDER AND MAIL

Pursuant to §19.2-298.01(E) _____

After sentencing, send to:

Virginia Criminal Sentencing Commission • Fifth Floor • 100 North Ninth Street • Richmond, Virginia 23219

Office Use Only

<input type="text"/>	<input type="text"/>	<input type="text"/>
Error Code		

<input type="text"/>	<input type="text"/>	<input type="text"/>
Audit Code		

<input type="text"/>
PSI

<input type="text"/>	<input type="text"/>	<input type="text"/>
Misc.		

Miscellaneous Section A

Offender Name: _____

◆ Primary Offense

- A. Burn unoccupied dwelling/church (1 count) 6
- B. Burning of personal property, standing grain, etc., value \$200 or more
 - 1 count 2
 - 2 counts 6
- C. Threatening to bomb, burn or explode (1 count) 1
- D. Threat by letter, communication or electronic message (1 count) 3
- E. Child neglect/abuse, serious injury
 - 1 count 3
 - 2 counts 7
- F. Gross, reckless care of child (1 count) 1
- G. Cruelty and injury to child (1 count) 2
- H. Failure to appear in court for felony offense
 - 1 count 1
 - 2 counts 4
- I. Perjury, falsely swear an oath (1 count) 1
- J. Possession or sale of Schedule III drug or marijuana by prisoner (1 count) 3
- K. Escape from correctional facility (1 count) 7
- L. Maliciously shoot, throw missile at train, car, etc. (1 count) 1

Score

0	
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◆ Primary Offense Additional Counts Total the maximum penalties for counts of the primary not scored above

- Years:
- 5 - 7 1
 - 8 - 18 2
 - 19 - 28 3
 - 29 - 38 4
 - 39 or more 5

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years:
- Less than 1 0
 - 1 - 7 1
 - 8 - 18 2
 - 19 - 28 3
 - 29 - 38 4
 - 39 or more 5

0	
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◆ Victim Injury

Primary offense other than child neglect/abuse

	Points
Threatened, emotional, or physical	1
Serious physical	2

Primary offense child neglect /abuse etc.

	Points
Threatened, emotional, or physical	2
Serious physical	5

0	
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◆ Mandatory Firearm Conviction for Current Event _____ If YES, add 6

0	
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◆ Prior Convictions/Adjudications Total the maximum penalties for the 5 most recent and serious prior record events

- Years:
- Less than 2 0
 - 2 - 38 1
 - 39 or more 2

0	
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◆ Prior Incarcerations/Commitments _____ If YES, add 4

0	
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◆ Legally Restrained at Time of Offense

- None 0
- Other than post-incarceration supervision 2
- Post-incarceration supervision 5

0	
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Total Score

If total is 8 or less, go to **Section B**. If total is 9 or more, go to **Section C**.

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Miscellaneous Section B

Offender Name: _____

◆ Primary Offense

- A. Burn unoccupied dwelling/church (1 count) 6
- B. Burning of personal property, standing grain, etc., value \$200 or more (1 count) 6
- C. Threatening to bomb, burn or explode (1 count) 6
- D. Threat by letter, communication or electronic message (1 count) 7
- E. Child neglect/abuse, serious injury (1 count) 3
- F. Gross, reckless care of child (1 count) 2
- G. Cruelty and injury to child (1 count) 2
- H. Failure to appear in court for felony offense (1 count) 10
- I. Perjury, falsely swear an oath (1 count) 7
- J. Possession or sale of Schedule III drug or marijuana by prisoner (1 count) 7
- K. Escape from correctional facility (1 count) 10
- L. Maliciously shoot, throw missile at train, car, etc. (1 count) 7

Score

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◆ Primary Offense Additional Counts Total the maximum penalties for counts of the primary not scored above

- Years: 5 - 9 2
- 10 - 19 3
- 20 - 29 4
- 30 - 39 5
- 40 or more 6

0	
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◆ Additional Offenses Total the maximum penalties for additional offenses, including counts

- Years: Less than 1 0
- 1 - 9 2
- 10 - 19 3
- 20 - 29 4
- 30 - 39 5
- 40 or more 6

0	
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◆ Victim Injury

Primary offense other than child neglect/abuse

Points

- Threatened, emotional, or physical 2
- Serious physical 3

Primary offense child neglect /abuse

Points

- Threatened, emotional, or physical 9
- Serious physical 10

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◆ Legally Restrained at Time of Offense

If YES, add 1 →

0	
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Total Score

See **Miscellaneous Section B Recommendation Table** to convert score to guidelines sentence.

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Miscellaneous Section C

Offender Name: _____

◆ Primary Offense _____

____ Prior Record Classification ____

☐ Category I ☐ Category II ☐ Other

A. Burn unoccupied dwelling/church (1 count).....	68	34	17
B. Burning of personal property, standing grain, etc., value \$200 or more (1 count)	32	16	8
C. Threatening to burn, bomb or explode (1 count)	32	16	8
D. Threat by letter, communication or electronic message (1 count)	40	20	10
E. Child neglect/abuse, serious injury (1 count)	32	16	9
F. Gross, reckless care of child (1 count)	28	14	7
G. Cruelty and injury to child (1 count)	28	14	7
H. Failure to appear in court for felony offense (1 count)	32	16	8
I. Perjury, falsely swear an oath (1 count)	12	6	3
J. Possession or sale of Schedule III drug or marijuana by prisoner (1 count)	32	16	8
K. Escape from correctional facility (1 count)	40	20	10
L. Maliciously shoot, throw missile at train, car, etc. (1 count)	32	16	8

Score

0		
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◆ Primary Offense Additional Counts Assign points to each count of the primary not scored above and total the points _____

Maximum Penalty: 5,10 1
(years)

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◆ Additional Offenses Assign points to each additional offense (including counts) and total the points _____

Maximum Penalty: Less than 5 0
(years) 5, 10 1
20 2
30 3
40 or more 5

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◆ Firearm Used or Brandished _____ If YES, add 2 →

0	0	
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◆ Victim Injury _____

Primary offense other than child neglect/abuse

	Points
Threatened or emotional	2
Physical	4
Serious physical	5

Primary offense child neglect /abuse etc.

	Points
Threatened or emotional	6
Physical	7
Serious physical	10

0	0	
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◆ Prior Convictions/Adjudications Assign points to the 5 most recent and serious prior record events and total the points _____

Maximum Penalty: Less than 20 0
(years) 20, 30 , 40 or more 1

0	0	
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◆ Prior Felony Convictions/Adjudications Against Person _____

Number: 1 1
2 2
3 3
4 4
5 or more 5

0	0	
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◆ Prior Felony Convictions/Adjudications with the Same VCC Prefix as Primary Offense _____

Number: 1 2
2 4
3 6
4 8
5 or more 10

0		
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◆ Legally Restrained at Time of Offense _____ If YES, add 2 →

0	0	
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Total Score _____

See Miscellaneous Section C Recommendation Table for guidelines sentence range.

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